

**PROSPECTUS
FOR THE METROPOLITAN TRANSPORTATION PLANNING PROCESS
FOR THE LEXINGTON, KENTUCKY URBAN AREA**

Last Reviewed Revised 2/2007

This prospectus is made a part of the Lexington Area Metropolitan Planning Organization annual Unified Planning Work Program and may be revised and/or amended, as appropriate, in response to changes in transportation legislation at the Federal or State level.

The Transportation Equity Act for the 21st Century (TEA21) and the Federal Transit Act require that a Metropolitan Planning Organization (MPO) be designated for each urban area to carry out a continuing, comprehensive, and coordinated transportation planning process in metropolitan areas. This is to satisfy the requirements of Title 23, Part 450; and Title 49, Part 613.

WHEREAS, the Clean Air Act, as amended in 1990, requires conformity to state or federal air quality implementation plans of transportation plans, programs and projects developed, funded or approved under the ISTEA and the Federal Transit Act; and

WHEREAS, the Lexington metropolitan area have been designated as an air quality attainment area for both the eight (8) hour ozone standard and the Particulate Matter 2.5 standard; and

WHEREAS, the Lexington Area Metropolitan Planning Organization has been designated as the MPO for the Lexington metropolitan transportation planning area; and

WHEREAS, the Lexington area MPO accepted responsibility for developing and maintaining a metropolitan transportation planning process; and

WHEREAS, the Commonwealth of Kentucky agreed on the designation of the Lexington Area MPO Transportation Policy Committee as responsible for carrying out the metropolitan transportation planning process for the Lexington urbanized area;

NOW, THEREFORE, it is hereby formally recognized that:

I. ESTABLISHMENT OF THE LEXINGTON AREA METROPOLITAN PLANNING ORGANIZATION

A. DESIGNATION AND RE-DESIGNATION AUTHORITY OF THE LEXINGTON AREA MPO

The Commonwealth of Kentucky, the Lexington-Fayette Urban County Government, Jessamine County, the City of Nicholasville, and the city of Wilmore have designated the Lexington Area Metropolitan Planning Organization. This designation will remain valid unless the Governor and local units of government representing 75 percent of the population in the area served by the existing MPO elect to redesignate the MPO.

B. THE CURRENT METROPOLITAN TRANSPORTATION PLANNING AREA BOUNDARY

The metropolitan transportation planning area boundary for the Lexington urbanized area includes all of Fayette and Jessamine counties. If deemed appropriate, and approved by the MPO and the Governor, the boundary may be expanded to foster an effective planning process that ensures connectivity between modes, reduces access disadvantages experienced by modal systems, and promotes efficient overall transportation investment strategies. A description of the most current metropolitan transportation planning area, as it may be updated from time to time, will be included in the annual Unified Planning Work Program.

II. ORGANIZATION OF THE LEXINGTON AREA METROPOLITAN PLANNING ORGANIZATION

A. THE LEXINGTON AREA MPO STAFF

1. Primary MPO Staff Support

The Transportation Planning Section of the Lexington-Fayette Urban County Government Division of Planning provides primary staff support for the Lexington Area MPO in the accomplishment of its core transportation planning duties.

2. Auxiliary Staff Support and Cooperation with other Agencies

The Lexington Area MPO may also utilize additional staffing resources to carry out selected elements of the MPO transportation planning process. Conversely, the MPO staff may also serve as a resource to other agencies in the MPO area that are involved in regional planning. The MPO staff regularly cooperates with other departments in the Lexington-Fayette Urban County Government (i.e. Planning, Engineering, Traffic Engineering, GIS), State and federal agencies (i.e. KYTC, KNREPA, FHWA, EPA...), and regional planning agencies (BGADD, Bluegrass Tomorrow). In addition, the MPO may also retain the services of outside consultants on a case-by-case basis.

B. THE TRANSPORTATION POLICY COMMITTEE

1. Purpose of the Transportation Policy Committee

The Transportation Policy Committee serves as the MPO policy body for transportation planning, decision-making, and programming affecting the metropolitan transportation planning area. Responsibilities include the review and approval of appropriate plans, implementation programs and other similar related actions.

2. Functions of the Transportation Policy Committee

- Initiate, guide, and sanction the necessary activities required for the development of a Coordinated, Comprehensive, and Continuing Urban Transportation Planning Process.
- Examine the adequacy and appropriateness of the transportation planning process.
- Review various agreements entered into for the execution of transportation planning within the MPO area.
- Review and approve proposed goals, objectives and policies for the MPO transportation planning process.
- Review and approve all MPO short and long-range transportation plans, studies and all other work elements as required by the MPO planning process.

3. Membership Composition of the Transportation Policy Committee

a. Statement of Member Responsibility

Each member of the TPC is expected to carry out the purpose and functions prescribed above in accordance with the policies of the agency or organization he/she represents but should remain cognizant of the regional function of the MPO, and the needs of the total MPO area.

b. Voting and Non-Voting Membership

The voting membership of the Transportation Policy Committee (TPC) consists of: seven council members of the Lexington-Fayette Urban County Government (LFUCG), the Mayor of Lexington, the Mayor of Nicholasville, the Mayor of Wilmore, the Fayette County Judge-Executive, the Jessamine County Judge-Executive, the Lexington Transit Authority (LexTran) Chair and the Secretary of the Kentucky Transportation Cabinet (KYTC). Representatives of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) shall be considered nonvoting members. Nonvoting members may be added or deleted by the Transportation Policy Committee. The approved membership of the Transportation Policy Committee, as it may be updated from time to time with elections, etc., will be listed

in the annual up date of the MPO Unified Planning Work Program.

Each voting member of the TPC has a responsibility to determine the regional (Fayette, & Jessamine Counties) impact and equity of all transportation planning decisions approved by the TPC. A regional perspective is therefore a required consideration in the decision making process. Determining the regional impacts of all TPC decisions is essential to the continued growth and success of the Lexington Area MPO.

Fayette County Officials TPC Voting Membership: To help achieve a regional representation perspective, the Lexington Fayette Urban County Council will elect one representative from each of the following aggregated Fayette County Council District areas: Council Districts 1, 2, and 6 (North Urbanized Area); 3, 5, and 11 (Central Urbanized Area); 4, 8, and 7 (Southeast Urbanized Area); 9, 10, and 12 (Southwest Urbanized Area & Rural Fayette County). In addition, the two elected At-Large Lexington Fayette Urban County Council members, the Lexington Fayette Urban County Vice Mayor, the Mayor of the Lexington Fayette Urban County, and the Chair of the Lexington Transit Authority (LexTran) will be voting members on the Lexington Area MPO TPC.

Jessamine County Officials Voting Membership: Jessamine County TPC voting membership will consist of the Jessamine County Judge Executive, the Mayor of Nicholasville, and the Mayor of Wilmore.

c. Alternate Members

A member of the TPC may designate one official alternate to represent the member in his/her absence. A letter of official designation shall be submitted to the Executive Secretary of the Committee in order that the alternate shall be accorded all the voting rights of the member.

4. Officers of the Transportation Policy Committee

a. Established Offices

The officers of the TPC shall consist of a Chair, a Vice-Chair and an Executive Secretary. The Director of the LFUCG Division of Planning, or his/her designee, shall serve as the Executive Secretary of the TPC.

b. Duties of Officers**i. Chair**

It is the responsibility of the Chair to preside at all meetings of the TPC, facilitate proper adherence to adopted procedures, call special meetings as required, and appoint subcommittees as needed. The chairperson of the TPC will rotate between Fayette and Jessamine County elected executive office holders: Mayor of Lexington, Nicholasville, and Wilmore or the County Judge Executive of Jessamine County. The Chair and Vice Chair will serve a two-year terms, and shall not serve more than two consecutive two-year terms in a for year period. If at any time the position of Chair has been held for two consecutive terms by representatives of one County, the next Chair must be selected from eligible candidates representing the other County.

ii. Vice-Chair

It is the responsibility of the Vice-Chair to assist the Chair in the performance of his/her duties, and to perform the duties of the Chair in his/her absence.

iii. Executive Secretary

It is the responsibility of the Executive Secretary to notify TPC members of meetings, record the minutes and attendance, and disseminate the agenda, reports, and other materials to TPC members. The Executive Secretary must also provide staff services to the committee as required to carry out all work necessary and incidental to goals and objectives of the TPC and the Lexington Area MPO.

5. Meetings of the Transportation Policy Committee**a. Meetings**

The regular quarterly meeting of the TPC shall be open to the public. A one-year schedule of regular meetings will be developed by MPO staff and will be presented for approval at the first meeting of the Fiscal Year. At least two (2) of the regularly scheduled TPC meetings, per year will be held in Jessamine County, KY. The Chair may call special meetings by his/her own accord or at the request of the TPC, the executive secretary, or a majority of the voting membership. In absence of the Chair, the Acting Chair may call a special meeting.

b. Quorum and Attendance

A quorum shall consist of at least fifty (50) percent of the voting membership of the committee and/or their designated alternates. A majority vote of the voting membership present shall be required for Committee action. No action shall be taken without a quorum of the Policy Committee in attendance at that meeting.

c. Voting Procedures

The Chair and any member may call for a vote on any issue, provided it is seconded and is within the purposes of the TPC. Each voting member shall have one (1) vote. A majority vote of the present voting members (or their designated alternates) shall be sufficient for approval of actions and recommendations before the TPC. Voting members may abstain from voting only in the event of a conflict of interest. In the absence of any direction from the by-laws, the Chair shall decide procedures governing voting.

d. Proxy

When a voting member of the TPC is unable to attend a meeting or must leave a meeting before a vote is taken, his/her proxy shall be accepted and used for voting as he/she directs, but only under the following circumstances:

- The proxy shall be in writing and bear the signature of the absent member.
- The proxy shall clearly and specifically state the member's vote.
- The proxy shall contain a statement that the absent member is well informed as to the facts of the question to be voted upon.
- If the question is one on which a hearing has been held, the proxy shall contain a statement that the member was present at the hearing.
- Use of proxy shall be recorded in the official minutes of the meeting.

e. Agenda

An agenda for each meeting shall be prepared. Copies of the agenda shall be given to interested persons, on their request, at the time the meeting is convened. Additional items may be introduced to the agenda at the beginning of the meeting as long as there is a majority concurrence of the eligible voting members. Additions to the agenda will follow discussion of the last item on the regular agenda.

f. Public Participation

Attendance at TPC meetings is open to the general public. Membership is not required for an individual to attend, observe, and provide input at TPC meetings. The TPC shall provide public access and involvement consistent with the requirements and spirit of the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) under a true collaborative planning process in which the interest of all of the stakeholders – public and private – are reflected and considered.

C. THE TRANSPORTATION TECHNICAL COORDINATING COMMITTEE**1. Purpose of the Transportation Technical Coordinating Committee**

The purpose of the Transportation Technical Coordinating Committee is to advise, provide technical guidance, supervision and assistance to the TPC in carrying out the goals and objectives of the MPO. The Transportation Policy Committee may define additional and specific responsibilities from time to time.

2. Functions of the Transportation Technical Coordinating Committee

- Develop, review and comment on proposed goals, objectives and policies for the MPO transportation planning process.
- Review and provide input to the development of all MPO short and long-range transportation plans, studies and other work elements as required by the MPO planning process.
- Facilitate coordination, communication and understanding between the public, policy/decision makers, transportation-related agencies, and all other parties involved in or affected by the MPO planning process.
- Carry out any other tasks as required by the MPO.

3. Membership Composition of the Transportation Technical Coordinating Committee**a. Statement of Member Responsibility**

Each member of the TTCC is expected to carry out the purpose and functions prescribed above in accordance with the policies of the agency or organization he/she represents but should remain cognizant of the regional function of the MPO, and the needs of the total MPO area.

b. Voting Membership

The TTCC shall consist of representatives the Lexington Area MPO staff and members appointed by the TPC. The membership is composed of persons with special training and experience in various fields/modes of transportation to assure transportation planning decisions are considered in their broadest context. Membership of the TTCC may include one designated representative from each private and/or public organization or agency with a vested interest in the activities of the MPO and/or a general interest in transportation issues affecting the MPO area. In the case of organizations or agencies with multiple divisions, one representative shall be allowed for each division. Representatives are appointed by the chief elected official and/or board of the entity that they represent, and are subject to approval by the TPC. Eligible entities not having current representation on the TTCC may submit a written request for TTCC membership to the Executive Secretary of the TTCC. All requests will be presented to the TPC for approval.

c. Alternate Members

A member of the Transportation Technical Coordinating Committee may designate one official alternate to represent the member in his/her absence. A letter of official designation shall be submitted to the Executive Secretary of the Committee in order that the alternate shall be accorded all the voting rights of the member.

d. Membership by Special-Appointment

The TPC, at any time it deems necessary, may appoint a member, or change the voting status of any current member to the TTCC.

e. Removal of Members

The TPC may remove any TTCC member upon the grounds of malfeasance or nonfeasance of the office by a majority vote, or for any reasons whatsoever upon the affirmative vote of all TPC members.

4. Officers of the Transportation Technical Coordinating Committee**a. Established Offices**

The officers shall consist of a Chair, a Vice-Chair and an Executive Secretary. In the absence of the Chair and Vice-Chair, the members present shall select a Temporary Chair.

b. Duties of Officers

i. Chair

It is the responsibility of the Chair to preside at all meetings of the TPC, facilitate proper adherence to adopted procedures, call special meetings as required, and appoint subcommittees as needed.

ii. Vice-Chair

It is the responsibility of the Vice-Chair to assist the Chair in the performance of his/her duties, and to perform the duties of the Chair in his/her absence.

iii. Executive Secretary

It is the responsibility of the Executive Secretary to notify TPC members of meetings, record the minutes and attendance, and disseminate the agenda, reports, and other materials to TPC members. The Executive Secretary must also provide staff services to the committee as required to carry out all work necessary and incidental to goals and objectives of the TPC and the Lexington Area MPO.

5. Meetings of the Transportation Technical Coordinating Committee

a. Meetings

The regular meeting of the TTCC shall be held on the second Wednesday of each month unless otherwise ordered by the TPC. The Chair may call special meetings by his/her own accord or at the request of the TPC, the executive secretary, or a majority of the voting membership.

b. Quorum and Attendance

A quorum shall consist of at least fifty (50) percent of the voting membership of the committee and/or their designated alternates. A sign-in sheet shall be circulated at the beginning of each meeting to determine if a quorum exists so that business may be conducted. A majority vote of the voting membership present shall be required for Committee action. Attendance is required at all TTCC meetings. If a TTCC member fails

to attend seventy-five (75) percent of the TTCC meetings in a twelve-month calendar period, his/her membership shall be subject to review by the TPC.

c. Voting Procedures

The Chair, and any member, voting or non-voting may make a motion for a vote on any issue, provided it is seconded and is within the purposes set forth in Article 2 of these bylaws. Each voting member shall have one (1) vote. A majority vote of the present voting members (or their designated alternates) shall be sufficient for approval of matters coming before the TTCC.

d. Public Participation

Attendance at TTCC meetings is open to the general public. Membership is not required for an individual to attend, observe and provide input at a TTCC meeting.

6. Subcommittees of the Transportation Technical Coordinating Committee

The TTCC has several subcommittees, such as those listed below, which are formed on an as-needed basis to address specific tasks and/or problems.

- Congestion Management Subcommittee
- Bicycle-Pedestrian Advisory Committee
- Air Quality Advisory Committee
- Incident Management Subcommittee
- Other committees as needed

III. RESPONSIBILITIES, COOPERATION, AND COORDINATION

A. FEDERAL

1. Federal Highway Administration

The Federal Highway Administration (FHWA), US Department of Transportation is responsible for administering all federal highway funds available for highway planning and implementation pursuant to the provisions of Title 23, United States Code. The Federal Highway Administration is responsible, through the State Division Office, for issuing to the Kentucky Transportation Cabinet (KYTC) all regulations and guidelines relative to expenditure of federal highway funds; monitoring all highway planning, programming and implementation activities; periodic reviews to certify the planning process.

By virtue of having a Division Office within the State, the Federal Highway Administration provides a degree of liaison between state transportation agencies and regional federal modal agencies. The Kentucky Division Office has representation on the Technical Committee (TTCC) and Transportation Policy Committee (TPC) and actively participates in all transportation efforts but is not a voting member of either committee. The FHWA shall be responsible for delivering conformity findings to the Lexington Area MPO.

2. Federal Transit Administration

The Federal Transit Administration, US Department of Transportation is responsible for administering all federal transit funds available through grant allocation for public transportation planning, capital improvement, demonstration and operations pursuant to the provisions of Title 49 United States Code. The Federal Transit Administration, through the Regional Office, is responsible for: issuing to all grant recipient agencies and public transportation operators regulations and guidelines relative to the expenditure of transit funds; monitoring public transportation planning and demonstration projects; and fiscal controls.

3. Other Federal Agencies

Other federal agencies such as the Federal Aviation Administration, US Corps of Engineers, Federal Railroad Administration, and Environmental Protection Agency may provide the Lexington Area MPO with review and advisory assistance on an as needed basis.

B. STATE

1. Kentucky Transportation Cabinet

The Kentucky Transportation Cabinet (KYTC) is responsible for the preparation of long range, coordinated, statewide transportation plans; development of a data collection program relative to all transportation modes and needs; encouragement and promotion of the development of transportation systems embracing various modes of transportation in a manner that will serve the State and local communities effectively and efficiently; and cooperation with local governments in the development of long range transportation plans. The Lexington Area MPO and KYTC must cooperate and coordinate their respective actions and programs very closely.

The Cabinet discharges its legislated and delegated responsibility as follows:

(a) Division of Planning

The Division of Planning is responsible for ensuring that any program or project involving state or federal funds or aid is based on a continuing and comprehensive transportation planning process carried on cooperatively by the state and local communities.

The Division of Planning is also responsible for the ongoing data collection program which provides inventories of all transportation modes and needs; development of transportation plans, needs and programs; administering and conducting transportation research programs; and liaison between the KYTC and Federal Highway Administration. Financial forecasts of Federal and State allocations of transportation funding will be provided to the Lexington Area MPO.

The Division of Planning is also responsible for conducting air quality conformity analysis in areas outside the MPO boundaries but within designated non-attainment or maintenance areas.

(b) KYTC District 7

The District 7 office will provide project status, updated construction project cost estimates and all other relevant data and information needed for the planning process to the Lexington Area MPO.

2. Environmental and Public Protection Cabinet (EPPC)

The Kentucky Division for Air Quality (DAQ) in the EPPC is responsible for the Commonwealth of Kentucky's State Implementation Plan in the Lexington Area. DAQ will provide an air quality maintenance budget for the Lexington Area.

C. LEXTRAN

In order to maintain FTA funding, LexTran must provide the Lexington Area MPO with:

1. Operation and Capitol costs and financial statements
2. Ridership Data
3. Inventory, age of bus fleet and replacement schedule
4. Financial Projections for Future Years
5. Cooperate with MPO Staff by informing them of major changes in overall system
6. MPO Staff will be informed of all LexTran Board Meetings, including special meetings

D. LOCAL**1. University of Kentucky**

The University of Kentucky will provide continual coordination, including current data and planning documents.

2. Lexington Fayette Urban County Government (LFUCG)

The following divisions of LFUCG are responsible for daily operations of the street and highway system including traffic operations studies; design; developing the Comprehensive Plan, reviewing development plans, compiling crash data, installation of traffic control devices and signs; and roadway construction. All of this information is provided to the Lexington Area MPO through the MPO committee structure. They also act as a liaison between the KYTC and their city governments for project location, design, and implementation.

The local government divisions include:

- Division of Engineering
- Division of Traffic Engineering
- Division of Police
- Division of Planning

3. Bluegrass Area Development District

The Bluegrass ADD shall coordinate with the Lexington Area MPO on regional transportation planning and shall serve as the liaison between the MPO and adjacent counties.

4. Jessamine County

The following agencies representing Jessamine County will provide current comprehensive plans, development plans and all other requested data needed for the MPO planning process:

- Jessamine County Planning and Zoning Commission
- Nicholasville Planning and Zoning Commission
- Jessamine County Transportation Task Force

5. Bluegrass Airport

The Bluegrass Airport will provide current planning documents through the Transportation Technical Coordinating Committee (TTCC).

IV. THE LEXINGTON AREA MPO METROPOLITAN TRANSPORTATION PLANNING PROCESS

A. CONSIDERATION OF THE SEVEN FACTORS

As part of the metropolitan transportation planning process, the Lexington Area MPO shall consider, analyze as appropriate, and reflect in the planning process 8 factors cited in **section 3005 of title 23, U.S.C., Federal Transit Act section 8(f) and 23 CFR §450.316. *note check this for update reference in SAFETEA-LU**

B. THE UNIFIED PLANNING WORK PROGRAM

Transportation planning and related planning activities anticipated within the area during the next one (1) year period, regardless of funding sources, shall be conducted as described in the Unified Planning Work Program (UPWP). The UPWP is to be prepared by the MPO in consultation with the KYTC, LexTran, KNREPC and units of local governments. The UPWP is to be reviewed by the Transportation Technical Coordinating Committee; and endorsed by the Transportation Policy Committee. Such Transportation Planning Work Program shall be acceptable to the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). Substantial changes in transportation planning and related planning activities, regardless of funding source, shall be

accomplished by revisions in the Unified Planning Work Program endorsed by the Transportation Policy Committee according to the same procedure as the initial Work Program.

C. THE TRANSPORTATION PLAN

The MPO Transportation Policy Committee, other MPO Committees, and the MPO staff, in cooperation with KYTC, LEXTRAN and KNREPC, are responsible for developing a Transportation Plan. This document shall be financially balanced and in conformance with the State Air Quality Implementation Plans. The KYTC shall furnish reasonable estimates of available future funding by category to the MPO for consideration in development of the Transportation Plan. The KYTC, in consultation and coordination with the state air quality agency (KNREPC), is responsible for air quality-related transportation planning. A state of the practice computer model is maintained by the MPO as the travel model from which the vehicle miles of travel may be determined for air quality analysis. Highway Performance Monitoring System (HPMS) data, which is collected and maintained by the State, is also used in the VMT analysis. The MOBILE 6, model or its most up-to-date successor is used as the air quality emission factoring model. The emission factoring model will be maintained jointly by the MPO and the KYTC.

The final draft of the Transportation Plan shall include the air quality conformity analysis performed by the MPO and the KYTC. The MPO Transportation Policy Committee in coordination with KYTC, LEXTRAN and KNREPC shall make a formal determination of conformity. The MPO shall transmit the conformity determination along with the Transportation Plan to KYTC. KYTC will transmit the determination and supporting document to the Division Office(s) of the Federal Highway Administration for federal review. If the preliminary drafts of the Transportation Plan are not in conformance with the State Air Quality Implementation Plan, the MPO shall convene a meeting of the KYTC, LEXTRAN and KNREPC to determine the combination of measures necessary to obtain a conforming Transportation Plan.

D. THE TRANSPORTATION IMPROVEMENT PROGRAM

1. General

Selection and programming of Transportation Improvement Program (TIP) projects shall be done cooperatively between the MPO, KYTC and LEXTRAN. Each agency shall initially select and prioritize the categories of projects over which it has regulatory authority. A meeting shall be held early in the annual TIP development process among these agencies to coordinate these projects. FHWA, FTA, and EPA provide the regulatory guidance regarding the eligibility of projects, prioritization, deadlines, funding, and other matters. Priority is given in the use of federal funds for transportation control measures from the State Air

Quality Implementation Plans developed by KNREPC. The parties agree that all regionally significant transportation projects that are not FHWA or FTA funded shall be disclosed to the MPO for inclusion in the Transportation Improvement Program. The following procedures apply to the various funding categories.

- a) The Transportation Policy Committee, in consultation with the KYTC and LEXTRAN shall select and prioritize projects in the Surface Transportation Program (STP) urbanized-area funding category.
- b) The Transportation Policy Committee shall develop a prioritized listing of projects for Transportation Enhancement (TE) funding. The list of projects shall then be submitted to KYTC and the projects will be prioritized along with other TE funding applications by a committee consisting of representatives from the Kentucky Education and Humanities Cabinet, Kentucky Tourism Cabinet, Kentucky Department of Local Government, and Kentucky Transportation Cabinet. shall select the TE projects to fund. These selected projects shall be added to the TIP before funding can be obligated by KYTC.
- c) KYTC, in consultation, as appropriate, with the MPO, LEXTRAN and KNREPC will be responsible for selecting TIP projects in all other FHWA and FTA funding categories and the state funded category. Projects selected must be substantially in agreement with the MPO Long Range Transportation Plan.

2. Modification of The Transportation Improvement Program

When a Transportation Improvement Program or Transportation Plan amendment is proposed (between the formal update times) the Transportation Policy Committee will consider and act on the proposed amendment after a description of it is included in the Transportation Policy Committee meeting notice distributed to all members. The MPO will convene an early coordination meeting to determine if the amendment is a major amendment, that is, a capacity-impacting project. If it is a major amendment, then the KYTC, in coordination with the MPO, will conduct a full, new conformity analysis, which includes the proposed project. If it is not a major amendment, then no new conformity analysis will be done.

3. Project Selection for Implementation

Initial selection of Transportation Plan projects is done by the MPO and KYTC. The initial list of Transportation Plan projects is supplemented by, or revised by, input gathered from one or a series of public meetings held on the Transportation Plan or from other input received during the public comment period. All comments received will be made available to the TPC

and TTCC for consideration prior to final decision-making. MPO staff will maintain a file of all comments, which will be made available to the public upon request. A summary of the comments will be included in the documentation for the Long-Range Transportation Plan.

E. MANAGEMENT SYSTEMS

The MPO, through the Transportation Policy Committee, in cooperation with the KYTC, KNREPC, LEXTRAN and other area transportation providers, shall be responsible for developing a congestion management system as required by 23 CFR § 450.320. The pavement management system, bridge management system, safety management system, public transportation facilities and equipment management system, and intermodal transportation facilities and systems management system, to the extent appropriate, shall be developed cooperatively by the MPO, the KYTC and LEXTRAN.

F. MAJOR METROPOLITAN TRANSPORTATION INVESTMENTS

Where the need for a major metropolitan transportation investment exists, the Transportation Policy Committee will convene a meeting to gather input to determine if a major investment study (corridor or subarea) is needed. Input from the TTCC will be considered. The meeting will be coordinated with KYTC and LEXTRAN. The Transportation Policy Committee will be responsible for deciding to do a Major Impact Study (MIS). The MPO, KYTC, LEXTRAN, KNREPC, local officials, FHWA, FTA and other appropriate agencies, shall determine the extent of the analysis and role of each agency. A reasonable opportunity for public input into this process will be provided.

G. PARTICIPATION PLAN

The MPO, through the Transportation Policy Committee, shall maintain a formal, written Participation Plan which provides adequate opportunity for public official and citizen involvement in carrying out the metropolitan transportation planning process and in developing various plans and programs.

H. INTERAGENCY COORDINATION

The Lexington Area MPO continually strives to consult with agencies that are involved in the transportation planning process in the MPO area. With the unique situation of the Lexington Area MPO being housed in the government offices of the largest county in the two-county region, the Lexington Fayette Urban County Government (LFUCG), consultation between departments within the LFUCG Division of Planning as well as other Divisions (Government Communications, Social Services, Historic Preservation, Environmental and Emergency Management, Public Safety, Engineering and Traffic Engineering) is on an ongoing basis. This is a strength of the MPO staff's office location but just one example of the coordination that occurs with the interagency participation process.

Following is a list of agencies that the Lexington Area MPO coordinates with and the procedures that are used:

Agency	Contact	Type of Consultation	Procedure
LexTran (859) 255-7756	Terry Garcia Crews	Local Transit	Member of the Transportation Policy Committee (TPC) and Representation on the Transportation Technical Coordinating Committee (TTCC). Transit Planner attends LexTran Board Meetings and contacts LexTran on regular basis.
American Red Cross Wheels (859) 233-3433	Ed Brady	Local Paratransit	Member of the TTCC. Coordinate with the MPO on the Coordinated Human Services and Public Transit Transportation Plan.
Federated Transportation Services of the Bluegrass (FTSB) (859) 233-0066	Pam Shepherd	Regional Transit	Representation on the TTCC and Air Quality Advisory Committee (AQAC). Coordinate with the MPO on the Coordinated Human Services and Public Transit Transportation Plan.
Kentucky Transportation Cabinet (KYTC) (502) 564-4890	William Nighbert and Charles Schaub	State Transit and Transportation	Members of the TPC, TTCC, AQAC, Bicycle and Pedestrian Advisory Committee (BPAC) and Transportation Project Coordination Committee (TPCC). Coordinate with MPO for completion of UPWP, TIP, LRTP and provide oversight of other work activities.
KYTC Office of Transportation Delivery (502) 564-7433	Vickie Bourne	State Transit	Coordinate with MPO on public transit regulations primarily related to paratransit.
Federal Transit Administration (FTA) - Region 4 (404) 562-3500	Yvette Taylor	Federal Transit	Non Voting member of the TPC. Provide oversight and guidance to MPO for FTA regulations.
Lexington Fayette Urban County Government (LFUCG) (859) 425-2255	Thomas Webb	Local Environmental Protection	Member of AQAC.
KY Division for Air Quality (KYDAQ) (502) 573-3382 ext 390	John Lyons	State Environmental Protection	Representation on the TTCC.
Federal Highway Administration (FHWA) - KY (502) 223-6720	Jose Sepulveda	Federal Transportation	Non Voting member of the TPC. Provide oversight and guidance for SAFETEA-LU and other federal regulations.
Environmental Protection Agency (EPA) - Region 4 (800) 241-1754	Lynorae Benjamin	Federal Environmental Protection	Works with MPO, KYTC, KYDAQ and FHWA on air quality conformity issues.
Blue Grass Airport (859) 425-3100	Mark Day	Airport Operations	Member of the TTCC.
FHWA - KY (502) 223-6720	Bernadette Dupont	Federal Freight	Consultation and guidance on Air Quality issues, and administer federal certification reviews. Coordinate when necessary and meet at MPO Quarterly meetings.

KYTC (502) 564-4890	Lynn Soporowski	State Freight	Coordinate when necessary and meet at MPO Quarterly meetings.
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Agency	Contact	Type of Consultation	Procedure
LFUCG - Div. of Planning (Planning Services and Long Range) (859) 258-3160	Bill Sallee and Jim Duncan	Land Use Management	Representation on the TTCC. MPO Staff attends and contributes to several Land Use committees and reports to the Fayette County Planning Commission.
Jessamine County - City of Wilmore Joint Planning Commission (859) 885-6415	Jesse Jackson	Land Use Management	Member of the TTCC.
Nicholasville Planning Commission (859) 885-9385	Greg Bohnett	Land Use Management	Member of the TTCC.
Jessamine County Chamber of Commerce (859) 887-4351	Nancy Stone	Economic Development	Member of the TTCC.
LFUCG - Mayor's Office of Economic Development (859) 258-3131	Joe Kelly	Economic Development	Member of the TTCC.
LFUCG - Div. of Environmental and Emergency Management (859) 258-3784	Shelley Bendall	Safety/Security Operations	Member of AQAC.
LFUCG - Div. of Police (859) 258-3600	Sgt. Paul Simms	Safety/Security Operations	Member of the TTCC and Traffic Safety Coalition.
LFUCG - Div. of Planning (Greenspace) (859) 258-3160	Cindy Dietz	Conservation and Preservation	Member of the TTCC, TPCC and BPAC.
Jessamine County Parks and Recreation (859) 885-9787	Scott Campbell	Conservation and Preservation	Chairman of BPAC.
KYTC - District 7 (859) 246-2355	Phil Logsdon	State Environmental and Historic Preservation	Member of the TPCC.
LFUCG - Div. of Historic Preservation (859) 258-3265	Bettie Kerr	Local Historic Preservation	Coordination primarily through other sections of Division of Planning.
LFUCG - Div. of Planning (859) 258-3160	Jim Rebmann	Natural Resources	Coordination through local committees that review plans. Direct consultation when needed.
LFUCG - Div. of Engineering (859) 258-3410	Dave Gabbard	Natural Resources	Coordination through local committees that review plans. Direct consultation when needed.
University of Kentucky (859) 257-6362	Stuart Kearns	Education and Student Transportation	Chairman of the TTCC.
Fayette County Public Schools (859) 381-4100	John Kiser	Education and Student Transportation	Member of the TTCC.

